

Confidential Reference Form A



Information about the applicant:

Last / family name

First / given name(s)

Date of birth (dd-mm-yyyy)

Place of birth (city and country)

To the referee:

The person named above is applying for admission to the Master of Business Administration in Leadership & Supply Chain Management at Kühne Logistics University (KLU) in Hamburg, Germany. Your judgement of the applicant will help the Admissions Committee to achieve its objective of selecting professionals with leadership potential, high intellectual abilities and interpersonal skills.

Using this form, please answer the following questions as specifically as possible. When you have completed this form, please send it directly to admission@the-klu.org.

We appreciate your willingness to provide this information and we thank you for your considerable time and effort.

Referee's last / family name

Referee's first / given name(s)

Position or title

Organization

Street, number
(organization)

Postal code
(organization)

City
(organization)

Country
(organization)

Phone number

Email

Relationship to the applicant

Professional
Private

1. How long have you known the applicant and in which capacity?

2. What do you consider to be the applicant's talents or strengths?

3. What do you consider to be the applicant's weaknesses?

4. Please describe any task, project or situation in which the applicant has been involved which may demonstrate the applicant's potential as a manager.

5. Please use this scale to rate the applicant's skills.

	very strong	strong	average	poor	very poor	unknown
Analytical ability						
Communication skills						
Imagination and creativity						
Intellectual ability						
Intercultural competence						
Interpersonal skills						
Leadership skills						
Motivation						
Organizational ability						
Technical knowledge in logistics						
Teamwork skills						

Overall impression of applicant:

Outstanding applicant

Strong applicant

Average applicant

Below average applicant

6. Please use this space to comment on any special skills the applicant has or on aspects that you consider important for the Admissions Committee when assessing the candidate's application.

I hereby confirm that I completed this form by myself.

Place, date

Signature / Company's stamp